 **TAMIL NADU Dr. J. JAYALALITHA FISHERIES UNIVERSITY**

**Vettar River View Campus, Nagapattinam – 611 002**

Application for the post of .................................................

|  |  |
| --- | --- |
| 1. **Advertisement No :**
 |  **Advt.Date:** |
| *Note: Prospective candidates are advised to study the* ***Instructions*** *carefully and then fill up the Application in all respects. No column should be left blank.* ***Incomplete application will be rejected****. Attach additional sheets, if required. However, information given must be precise and to the point.* |
| 1. Fee Remittance\*:

|  |
| --- |
| Bank/ Place:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_DD No/Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount \_\_\_\_\_\_\_\_\_\_\_\_\_If exempted, reason thereof\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| --- |
| (Affix recent passport size photo duly signed by you) |

1. Name of the applicant : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(in full capitals with initials expanded)1. Age : Years \_\_\_\_\_ Months \_\_\_\_ Days\_\_\_\_\_

(As on the last date of  receipt of application)  |
|

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| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |   |

1. Date of Birth (Attach Proof) :
 |
| 1. Nationality : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 |
| 1. Religion : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Gender : Male Female
 |
| 1. Community : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **(Attach Proof)**
 |
| 1. Address:

|  |  |
| --- | --- |
| For communication | Permanent |
|  |  |
| State: Pin: | State: Pin: |

Phone: R) \_\_\_\_\_\_\_\_\_\_\_\_\_ Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: O) \_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\* Not applicable to the TNJFU staffSignature of the Applicant |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 1. Category: SC\* BC\* MBC\* (Put Tick mark)

 ST\* Gen(\*Attach a certificate from the competent authority prescribed by the Government of Tamil Nadu)1. Whether Physically Challenged: Yes\* No (Put Tick mark)

\*If yes, VH OH (Put Tick Mark) Disability (%) :(\*Attach a certificate from the competent authority as prescribed under Government Rules)13) Mother Tongue : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_14) Medium of instruction  in School / College : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. Educational Qualification (10 Std onwards) (Attach Proof): (Not necessary for TNJFU Staff)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Examination | Board | Month & Year of passing | Marks Obtained | Overall percentage | Class Division |
| SSLC/ MatricOr equivalent |  |  |  |  |  |
| Hr. Secondaryor equivalent |  |  |  |  |  |
| Diploma, if any |  |  |  |  |  |

1. Educational Qualification (UG Degree onwards) (Attach Proof):

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of the qualifying examination | Name of College/University | Year of Study | Part time / Full time | Degree / Diploma received | OGPA/ Marks/ Percent | Specialization |
| From | To |
| UG Degree (s) |  |  |  |  |  |  |  |
| PG Degree (s) |  |  |  |  |  |  |  |

1. Ph.D. Particulars (Attach Proof):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Date of Registration | Whether Fulltime or Part time | Discipline/ Department | University  | Date of Thesis submission | Year of passing/ Date of Viva-voce |
|  |  |  |  |  |  |
| Title of Thesis |  |

1. Post – Doctoral study / Research: (Period of 6 Months and above alone should be given). (Attach Supervisor’s Report):
2. Distinction / Awards/ Medals:
3. Academic distinction (eg., prize, medal, certificate of merit, if any):

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Signature of the Applicant |
| 1. Awards received in the career : (Use separate sheet if necessary) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. \*Teaching Experience (starting with the most recent) (Attach Proof):

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| No | Institute/ University/ | Designationwith scale of pay | Duration | Length of service | WhetherUG/PG | Permanent/Temporary/Contract/consolidated |
| From | To | Y | M | D |
| 1. |  |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |
|  | Total |  |  |  |  |  |

Note:\*Experience as Visiting/Guest Faculty paid on hourly/session basis not to be included, \*Research/Teaching experience obtained during the study of M.Phil/Ph.D. not to be included. Service as adjunct position not to be included.1. No of courses taught at UG & PG level (provide the list in a separate sheet)
2. Research/Industry Experience if any, the most recent (Other than as a Faculty & Ph.D. Scholar); Example as a Scientist/Research Associate, etc,) (Attach Proof):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Institute/ University/ | Designation | Duration | Length of service | Permanent/Temporary/Contract/consolidated |
| From | To | Y | M | D |
| 1. |  |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |
|  | Total |  |  |  |  |

1. Administrative Experience (attach Proof) (Chronological order from the most recent):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | DesignationWith Scale of pay | Organization | Nature of duties | Duration | Whether overlapping with Teaching/Research Experience if any |
| Y | M | D |
| 1. |  |  |  |  |  |  |  |
| 2. |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |
|  | Total |  |  |  |  |

Signature of the Applicant |
| 1. Present employment

Name of the Organization : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Post Held : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date of Appointment : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Pay Level : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Temporary/or on Probation : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Length of Service in the present Scale :\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Whether State / Central Government/PSU / Private : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. Projects Undertaken (Specify whether PI or Co-PI)
2. Research Projects (Attach Proof):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SINo. | Sponsors name | Project title | Amount Sanctioned | Period of Project | Year of completion |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

1. Infrastructure / Institutional Projects (Attach Proof):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SINo. | Sponsors name | Project title | Amount Sanctioned | Period of Project | Infrastructurecreated |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |
| 5. |  |  |  |  |  |

1. Establishment of Dept. /Lab Farm Institute: (Attach a separate sheet if necessary)

1.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_2.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_3.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_1. Thesis Supervision /Guided (Attach Proof):

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| SI.No | Independent experience in guiding research students | Awarded\*(in figures) | Submitted (in figures) | In progress | Remarks |
| 1. | Ph.D. |  |  |  |  |
| 2. | M.F.Sc |  |  |  |  |
| 3. | M.Tech/Equivalent |  |  |  |  |

\*List of candidates shall be furnished along with details of Title of Thesis, Date of viva-Voce-and University in which awarded along with proofSignature of the Applicant |
| 1. Research Publications:

(a) In ISBN/ISSN numbered Journals and Books (Attach Proof):

|  |  |  |
| --- | --- | --- |
| SI.No | Publications  | Published (in Nos) |
| International | National  | Others |
| 1. | Books (as the only author) |  |  |  |
| 2. | Books (co-authored with others) |  |  |  |
| 3. | Edited books (as the only editor) |  |  |  |
| 4. | Books edited with others |  |  |  |
| 5. | Chapters in edited Books |  |  |  |
| 6. | Refereed Journals |  |  |  |
| 7. | Non Refereed Journals |  |  |  |
| 8. | Refereed conference proceedings |  |  |  |
| 9. | Non-refereed conf. proceedings |  |  |  |
| 10. | Other publications (Reports) |  |  |  |

(b) List of articles in Google Scholar / Web of Science with ‘h’ index (Attach Proof):(c) Patents filed / published / granted (Attach Proof):(d) Technology/Product/Process developed, released and commercialized (Attach Proof): Extension Publications:

|  |  |  |
| --- | --- | --- |
| SI.No | Publications  | Published (in Nos) |
| International | National | Others |
| 1. | Popular articles (English) |  |  |  |
| 2. | Popular articles (Tamil / other languages) |  |  |  |
| 3. | Technical articles |  |  |  |
| 4. | Popular Books |  |  |  |
| 5. | Popular Book chapters |  |  |  |
| 6. | Training Manuals |  |  |  |
| 7. | Pamphlets |  |  |  |
| 8. | Brochures |  |  |  |
| 9. | TV / AIR talks |  |  |  |
| 10. | Farm School on AIR |  |  |  |
| 11. | E – group /Communities |  |  |  |
| 12. | Digital community Prog. |  |  |  |
| 13. | Any other (specify) |  |  |  |

1. Refresher/ Short courses/Training, etc organized and conducted (Attach Proof):

|  |  |  |  |
| --- | --- | --- | --- |
| SI.No | Title of programme  | Sponsoring/Funding Agency  | Duration of programme\* |
| 1. |  |  |  |
| 2. |  |  |  |

1. Refresher/Orientation courses/Training, FDP, etc attended (Attach Proof):

|  |  |  |  |
| --- | --- | --- | --- |
| SI.No | Title of programme & Name of Sponsor | Institution in which attended | Duration of programme\* |
| 1. |  |  |  |
| 2. |  |  |  |

\*Note: programme less than a week not to be included.Signature of the Applicant |
| 1. Presentations (other than published) (Attach Proof):

|  |  |  |  |
| --- | --- | --- | --- |
| SI.No | Details | National (Nos.) | International (Nos.) |
| 1. | Invited Lectures delivered at reputed University/Institutions\* |  |  |
| 2. | Conference Proceedings (Papers other than published) |  |  |
| 3. | Contributed **Oral** Presentations |  |  |
| 4. | Poster Presentations |  |  |

\*Lectures given at academic Staff College, Popular Platforms, Social clubs, Associations, Schools, etc not to be included\*\*Repeating the research papers in two places i.e. in publications as well as in presentation, will deprive marking in both places. 1. National/International Symposium/Workshops/Winter/Summer Schools organized by the applicant (Attach Proof) (Proof should be countersigned by the Head of Institution/ Dean/HOD:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| SI.No | Title | Sponsors | Duration | Role |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

(Organizing secretary, convener, Treasurer and co-convener alone should be specified)1. Travel or study abroad (Travel on professional activity only):

|  |  |  |
| --- | --- | --- |
| Country visited | Period | Purpose of visit |
|  | From | To |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Knowledge of languages:

|  |  |  |  |
| --- | --- | --- | --- |
| Languages | Speak, Read and Write | Read and Write | Ability to speak fluency |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. Assignments taken up at national & International level (Statutory positions / short term tenure posts / Govt. of India assignments, International agencies assignments, etc)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No | Position | Office | Period | Purpose / nature of work taken up |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

Signature of the Applicant1. Character &Antecedents Report:

|  |  |
| --- | --- |
| Subject | Remarks |
| Have you ever been subject to any disciplinary action, as a student and/or as an employee? If yes, give full details |  |
| Do you have any writs filed and pending for disposal or disposed/ closed in the High Courts or Supreme Court? If yes, provide details |  |
| Have you ever been dismissed/suspended from service/employment?, if so please give full details |  |
| Were you involved in any criminal case? If yes, give full details |  |
| Is any criminal case pending against you in the court? Or FIR in any investigation agency? If yes, give full details |  |

1. Names and addresses of minimum three Referees (including e-mail/phone):
* (All of them should be familiar with your Academic/Professional work. They may be contacted for getting their testimonials):

|  |  |
| --- | --- |
| Name &Address | Name &Address |
|  |  |
| Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

|  |  |
| --- | --- |
| Name &Address | Name &Address |
|  |  |
| Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Email : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

38) List of enclosures:

|  |  |  |  |
| --- | --- | --- | --- |
| 1. |  | 6. |  |
| 2. |  | 7. |  |
| 3. |  | 8. |  |
| 4. |  | 9. |  |
| 5. |  | 10 |  |

Signature of the ApplicantDECLARATION I hereby declare that I have carefully read and understood the instructions and particulars supplied to me, and that all entries in this Application, as well as, in attached sheets are true to the best of my knowledge and belief. At any stage, if any of the information furnished by me is found to be false or incorrect, suitable action may be taken against me.  If selected, I promise to abide by the rules and regulations of the TNJFU.Date : Signature of the Applicant Endorsement of the present employer with clear statements on the performance of the individual during the last 3 years (if already employed)  Signature of the employerOffice seal with date: Name: Designation: |

**TAMIL NADU Dr. J.JAYALALITHAA FISHERIES UNIVERSITY, NAGAPATTINAM**

**PERFORMANCE APPRAISAL FOR THE RECRUITMENT OF UNIVERSITY OFFICER**

|  |  |  |  |
| --- | --- | --- | --- |
| 1. | Name  | **:** |  |
| 2. | Designation | **:** |  |
| 3. | Date of birth | **:** |  |
| 4. | Date of retirement | **:** |  |
| 5. | Qualification | **:** |  |
| 6. | Total No. of years of Service in the University |  |  |
|  | i) Assistant Professor | **:** |  |
|  |  |  |  |
|  | ii) Associate Professor  | **:** |  |
|  |  |  |  |
|  | iii) Professor | **:** |  |
|  |  |  |  |
|  | iv) Other services | **:** |  |
|  |  |  |  |
| 7. | No. of Research papers published during last three years |  |  |
|  | i) International Journals | **:** |  |
|  |  |  |  |
|  | ii) National Journals | **:** |  |
|  |  |  |  |
| 8. | No. of Text books/Practical manuals published | **:** |  |
|  |  |  |  |
| 9. | Experience |  |  |
|  |  i) Teaching | **:** |  |
|  |  |  |  |
|  |  ii) Research | **:** |  |
|  |  |  |  |
|  |  iii) Extension | **:** |  |
|  |  |  |  |
|  | iv) Administration | **:** |  |
|  |  |  |  |
|  |  a) Budget Operated | **:** |  |
|  |    |  |  |
|  |  b) Administrative reforms introduced  | **:** |  |
|  |  |  |  |
|  |   c) Creation of new sections in the Department  |  |  |
|  |  d) Development of New Department / New courses  | **:** |  |
|  |  e) New Land / Properties / buildings constructed for the development of the University  | **:** |  |
| 10(a). | No. of Projects obtained from External Funding Agencies: |
| Sl.No. | Name of the Scheme / Project | Name of the Funding Agency | Duration | Funds obtained |
|  |  |  |  |  |
| 10(b). | No. of Institutional Projects obtained : |
| Sl.No. | Name of the Scheme / Project | Name of the Funding Agency | Duration | Funds obtained |
|  |  |  |  |  |
| 11. | Project leader for Schemes funded by external agencies  | **:** |  |
|  |  |  |  |
| 12. | No. of Summer Institute/ Symposia / Workshop / Seminar etc. organized ( indicate separately) | **:** |  |
|  |  |  |  |
| 13. | Training prgrammes organised  | **:** |  |
|  |  |  |  |
| 14. | Acted as Chairman / Member in University | **:** |  |
|  | Committees |  |  |
|  |  |  |  |
| 15. | Students guided  |  |  |
|  | 1. Ph.D.
2. M.F.Sc
3. M.Tech/Equivalent
 |  |  |
|  |  |  |  |
|  |   |  |  |
|  |   |  |  |
| 16. | Additional workload as Warden / Vice-President / Cafeteria / Coordinator / NSS / NCC/ Cooperative. Stores / Off Campus Programme / Library / Editor etc. (details with period of service)  | **:** |  |
| 17. | Patent / New strains/ Products/ new Techniques / Vaccines etc. developed  | **:** |  |
| 18. | Medals / Prizes / Fellowships received | **:** |  |
|  |  |  |  |
| 19. | Investigation on alarming incidences such as disease outbreaks/ pollution problem/ red tides/mass mortality of fishes/rejection of export products etc. | **:** |  |
|  |  |  |  |
| 20. | Notable guest lectures | **:** |  |
|  |  |  |  |
| 21. | Name of the Foreign Countries visited on invitation and purpose | **:** |  |
|  |  |  |  |
| 22. | Member in Scientific / Professional bodies | **:** |  |
|  |  |  |  |
| 23. | Charges / Punishment and disciplinary issues if any  | **:** |  |
|  |   |  |  |
| 24. | Court cases filed by the individual, if any | **:** |  |
|  |  |  |  |
| 25. | Future plan of action proposed for the post applied  | **:** |  |
|  |  |  |  |
| 26. | Outstanding contribution in Teaching / Research / Extension / Management including Innovation / New ideas  | **:** |  |
|  |  |  |  |
| 27. | Date of passing of ASRR Examination (Proof should be attached) | **:** | Only applicable for in-service applicants |
|  |  |  |  |
| 28. | Any other matter | **:** |  |
|  |  |  |  |
|  |  |  | SIGNATURE |