

**TAMIL NADU Dr.J. JAYALALITHAA FISHERIES UNIVERSITY**

**APPLICATION FORM**

Advertisement No.: \_\_\_\_\_

Date: \_\_\_\_\_

D.D.No. \_\_\_\_\_ Date : \_\_\_\_\_ Bank: \_\_\_\_\_ Amount: Rs. \_\_\_\_\_

Application for the post of .....

1.	Name of the candidate (in Block Letters)	:		Recent passport size photo
2.	Father's Name	:		
3.	Permanent address	:		
4.	Address for Communication	:		
5.	Sex	:	Male / Female	
6.	Date of Birth (supporting by certified evidence)	:		
7.	Age as on date 05.07.2019	:		
8.	Nationality	:		
9.	Religion / Caste	:		
10.	Community OC/ BC/MBC/DC/SC/ST should be specifically mentioned along with a true copy of the latest community certificate with attestation)	:		
11.	Second Language in the school	:		
12.	Native district	:		
13.	Educational qualification (proof enclosed)	:		
14.	Technical examination(s) passed (proof enclosed)	:		
15.	Tests passed (proof enclosed)	:		
16.	Experience in the post to which apply (attested evidence to be produced)	:		

Post held	Office	From	To	Service	Regular service	Total service

16.	Any other information	:	
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**Declaration**

I hereby declare that all the above information is true to the best of my knowledge and belief.

Signature of the Candidate

**TERMS AND CONDITIONS OF APPOINTMENT AND  
OTHER INSTRUCTIONS TO CANDIDATES**

1. Candidates must be Indian Nationals.
2. Candidates who satisfy the conditions prescribed to the satisfaction of the University authorities should appear before the University Staff Selection Committee for an interview at their own cost when called for.
3. Candidates may be called for interview as per the list prepared by the Screening Committee appointed for the purpose and approved by the Vice-Chancellor. The summoning of the candidate for interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his / her conditions specified in the application will be accepted.
4. It will be open to the University not to fill up any of the posts now advertised.
5. The University reserves the right to fill up larger number of posts than the number advertised.
6. Any attempt by the candidates, either directly or indirectly to influence the Selection Committee or other authorities of the University will disqualify the candidate for the post.
7. The service conditions and other terms of appointment in the University are governed by the ASRR of the Tamil Nadu Dr.J.Jayalithaa Fisheries University.
8. Candidates selected for the posts shall be liable for transfer to any other post in that Category within the jurisdiction of the University.
9. Selection of candidates already in employment will be subject to the employer's agreement to relieve them.
10. The age of retirement is fifty eight years.
11. The number of vacancies advertised is only approximate and is liable to modification with reference to vacancy position at any time including reduction before finalization of selection
12. The selection for appointment to the above said post is purely provisional subject to final Orders on pending Writ Petitions, if any, filed at Madras High Court and Madurai Bench of Madras High Court.

## ANNEXURE

**TAMIL NADU Dr.J. JAYALALITHAA FISHERIES UNIVERSITY**  
The details on number of posts, communal reservation, scale of pay and qualifications as per the Regulations of the University for recruitment to the posts are as follows :

Sl. No.	Place	No. of post	Communal reservation
<b>1. Assistant Engineer (Mechanical) – 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (P)
<b>2. Farm Manager – 5 posts</b>			
1.	Dr.M.G.R. Fisheries College and Research Institute, Ponneri	5	SCA (P) (W) (DW) (PSTM) MBC&DNC (P) BC (other than BCM) (P) GT (NP) (W) (DW) SC (P)
<b>3. Junior Engineer (Electrical) – 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (P)
<b>4. Steno-Typist Gr. III – 4 Posts</b>			
1.	Dr.M.G.R. Fisheries College and Research Institute, Ponneri	1	SC (NP) (W) (DW)
2.	College of Fisheries Engineering, Nagapattinam	1	MBC/DNC (NP)
3.	Dr.M.G.R. Fisheries College and Research Institute, Thalainayeru	2	BC (other than BCM) (NP) (PSTM) BCM (P)
<b>5. Junior Assistant – 8 Posts</b>			
1.	Fisheries College and Research Institute, Thoothukudi	5	SC (NP) (W) GT (NP) MBC/DNC (P) GT (NP) (W) BC (other than BCM) (NP) (W)
2.	Dr.M.G.R. Fisheries College and Research Institute, Thalainayeru	2	GT (NP) (Ex-Serviceman) SCA (NP) (PSTM)
3.	TNJFU Academy, Chennai	1	MBC/DNC (NP)
<b>6. Typist – 8 Posts</b>			
1.	Dr.M.G.R. Fisheries College and Research Institute, Ponneri	1	SC (NP) (W)
2.	Fisheries College and Research Institute, Thoothukudi	2	GT (NP) MBC/DNC (P)
3.	Institute of Fisheries Post Graduate Studies, Chennai	1	GT (NP) (W)
4.	Dr.M.G.R. Fisheries College and Research Institute, Thalainayeru	4	BC (other than BCM) (NP) (W) GT (NP) Ex-Serviceman SCA (NP) (PSTM) MBC/DNC (NP)

<b>7. Fishery Assistant – 2 posts</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	MBC/DNC (NP) (W) (DW)
2.	Directorate of Sustainable Aquaculture (DSA), Thanjavur	1	BC (other than BCM) (NP) (W) (DW)
<b>8. Office Assistant – 1 post</b>			
1.	TNJFU, Nagapattinam	1	GT (NP) (W) (DW)
<b>9. Seaman– 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (P)
<b>10. Iceman– 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (P)
<b>11. Sweeper – 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (NP) (W) (DW)
<b>12. Museum Curator– 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	GT (P)
<b>13. Gardener– 1 post</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	SCA (P) (W) (DW) (PSTM)
<b>14. Driver– 3 posts</b>			
1.	Fisheries College and Research Institute, Thoothukudi	1	SC (NP) (W) (DW)
	Dr.MGR FC&RI, Thalainayeru	2	MBC/DNC (NP)
			BC (other than BCM) (NP) (PSTM)

\* GT – General Turn, SCA – Scheduled Caste Arunthathiar, SC – Scheduled Caste, BC – Backward Class (other than Muslim), BCM – Backward Class Muslim, MBC/DC – Most Backward Class and Denotified Communities, W-Women, PSTM – Persons Studies in Tamil Medium

**The rule of reservation of appointments is applicable to this post. The distribution of vacancies will be filled up as per the communal rotation as ordered by Government of Tamil Nadu.**

**Note:**

- If suitable candidates are not available in the priority category, candidates from the non-priority categories can be considered.
- If suitable and sufficient number of SC (Arunthathiars on preferential basis) candidates are not available in the priority / non priority categories, SC (Other than

Arunthathiyars on preferential basis) candidates from the priority / non priority categories can be considered.

- If suitable and sufficient number of Women candidates in the turn allotted above are not available men candidates can be considered.
- Differently abled persons can apply.
- In G.O.Ms.No.145, Personnel and Administrative Reforms(S) Department dated 30.09.2010 and G.O.Ms.No.40, Personnel and Administrative Reforms(S) Department dated 30.04.2014, the Government have issued orders to fill up 20% of vacancies in direct recruitment on preferential basis to Persons who studied the prescribed qualification in Tamil Medium. The 20% reservation of vacancies on preferential allotment to Persons Studied in Tamil Medium (PSTM) will apply for this recruitment and will be applicable to the applicants who have acquired prescribed qualification in Tamil Medium (applications claiming PSTM preference must produce certificate issued by Head of Institution as proof. Having written the examination in Tamil language alone will not qualify for claiming this preference). If the Applicants with PSTM certificate are not available for selection for appointment against reserved turn such turn shall be filled up by other eligible Applicants but belonging to the respective communal category.

## **QUALIFICATIONS:**

### **1. ASSISTANT ENGINEER (MECHANICAL):**

B.E. or its equivalent examination approved by any University.

### **2. FARM MANAGER:**

B.F.Sc. degree with Overall Grade Point Average of 3.00/4.00 or 7.00 / 10.00 or its equivalent is essential.

### **3. JUNIOR ENGINEER (ELECTRICAL):**

Diploma in Engineering with not less than 2 years of field experience.

### **4. STENO-TYPIST GR. III**

a. Minimum General Educational qualification. Preference will be given to degree holders.

b.

- (i) Typewriting English & Tamil Higher and Short hand English and Tamil Higher (or)
- (ii) Typewriting English and Tamil Higher and Short hand English Lower and Tamil Higher (or)
- (iii) Typewriting English and Tamil Higher and Short hand English Higher and Tamil Lower.

**Explanation:** Item (ii) will be recruited if item (i) is not available and item(iii) will be recruited if item (i) and (ii) are not available.

c. "Certificate course in Computer on Office Automation" awarded by the Directorate of Technical Education.

**Explanation - 1:** "Candidates who do not possess the said qualification awarded by Technical Education Department may also apply. If selected, they should acquire such qualification within the period of their probation.

**Explanation -2:** Those who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission / All India Council for Technical Education/ Directorate of Technical Education or an equivalent body are exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

## 5. JUNIOR ASSISTANT

- 1) Bachelor Degree from a recognized university through 10 + 2 + 3 years system of education.
- 2) "Certificate course in computer on office Automation" awarded by the Directorate of Technical Education.

**Explanation-1:** "Candidates who do not possess the said qualification awarded by Technical Education Department may also apply. If selected, they should acquire such qualification within the period of their probation.

**Explanation - 2:** Those who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission / All India Council for Technical Education/ Directorate of Technical Education or an equivalent body are exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

## 6. TYPIST

- a) Minimum General Educational qualification. Preference will be given to degree holders.
- b)
  - (i) Typewriting English Higher and Typewriting Tamil Higher (or)
  - (ii) Typewriting English Lower and Typewriting Tamil Higher (or)
  - (iii) Typewriting English Higher and Typewriting Tamil Lower.

**Explanation:** Item (ii) will be recruited if item (i) is not available and item (iii) will be recruited if item (i) and (ii) are not available.

- c) "Certificate course in Computer on Office Automation" awarded by the Directorate of Technical Education.

**Explanation-1:** "Candidates who do not possess the said qualification awarded by Technical Education Department may also apply. If selected, they should acquire such qualification within the period of their probation.

**Explanation-2:** Those who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission / All India Council for Technical Education/ Directorate of Technical Education or an equivalent body are exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

## 7. FISHERY ASSISTANT

- (a) Minimum General Educational Qualification;
- (b) Must have undergone 10 months training in any Fisherman Training Centre organized by Tamil Nadu Govt. under State Fisheries Dept. / by TNJFU through Institute of Fisheries Technology.

## **8. OFFICE ASSISTANT**

- (a) Pass in III Form or VIII Standard;
- (b) Good Physique;
- (c) Must know cycling;
- (d) Experience in Office works such as entry of tapals, stitching of bills, Despatch of Tapals and other Office works.

## **9. SEAMAN**

- (a) Minimum General Educational Qualification;
- (b) Must have undergone 10 months training in any Fisherman Training Centre organized by Tamil Nadu Govt. under State Fisheries Dept. / by TNJFU

## **10. ICEMAN**

- (a) Should have passed VIII Std.,
- (b) National Trade Certificate such as Fitter / Mechanic / Welder or Electrician or Wireman.

## **11. SWEEPER**

- (a) To other Basic Servants as vogue in Government
- (b) To read and write Tamil

## **12. MUSEUM CURATOR**

- (a) Must have been declared fit for promotion from 9<sup>th</sup> standard to 10<sup>th</sup> standard in a school approved / recognized under the Tamil Nadu Educational Rules;
- (b) Practical training in Taxidermy and Photography for a period of not less than six months each.

## **13. GARDENER**

- (a) To other Basic Servants as vogue in Government
- (b) To read and write Tamil

## **14. DRIVER**

- (c) A current driving license to drive high motor vehicles and practical experience in driving a light motor vehicle for a period of not less than two years;
- (d) To read and write regional language

**Explanation:** Bus or Lorry Drivers shall possess a current License to drive heavy vehicles in addition to other qualifications prescribed for Drivers. They will be paid a special pay as prescribed by Government of Tamil Nadu.

## **LEVELS OF PAY**

Assistant Engineer (Mechanical)	:	Rs.37700 – 119500 (Level 20)
Farm Manager	:	Rs.35900 – 113500 (Level 13)
Junior Engineer (Electrical)	:	Rs.35900 – 113500 (Level 13)
Steno-Typist Gr. III	:	Rs.20600 – 65500 (Level 10)
Junior Assistant	:	Rs.19500 – 62000 (Level 8)
Typist	:	Rs. 19500 – 62000 (Level 8)
Fishery Assistant	:	Rs. 19000 – 60300 (Level 7)
Office Assistant	:	Rs. 15700 – 50000 (Level 1)
Seaman	:	Rs. 15700 – 50000 (Level 1)
Iceman	:	Rs. 18200 – 57900 (Level 5)
Sweeper	:	Rs. 15700 – 50000 (Level 1)
Museum Curator	:	Rs. 18000 – 56900 (Level 4)
Gardener	:	Rs. 15700 – 50000 (Level 1)
Driver	:	Rs.19500 – 62000 (Level 8)

**Cut-off date for all qualifications is 05.07.2019.**

**Minimum age limit** : 18 years completed

**Maximum age Limit as on cutoff date:**

- i) SC/ST, SCA : 35
- ii) BC, BCM and MBC/DNC : 32
- iii) OC : 30

**AGE CONCESSION :**

- Differently-abled Persons are eligible for age concession up to 10 years over and above the maximum age limit prescribed above.
- Ex-serviceman: not completed 53 years of age in case of SC / SCA / ST / MBC(DNC) / BC / BCM and 48 years of age for others on the 1<sup>st</sup> July of the years in which the selection is made.
- The candidates belonging to the priority categories viz. Destitute Widow, Ex-Serviceman, Inter-Caste Married Couple and Differently abled person should produce the relevant proofs obtained from the Government officials concerned.