



TAMIL NADU Dr.J. JAYALALITHAA FISHERIES UNIVERSITY

No.5845/B3/TNJFU/TENDER- Purchase/2024

Office of the Registrar
Tamil Nadu Dr.J. Jayalalithaa
Fisheries University
Vettar River View Campus
Nagapattinam – 611 002

Dated:07.11.2024

CIRCULAR

Sub: TNJFU – Correctness of tender documents – Constituent Units are often requesting permission from the University - Upload in the e-procurement web portal (purchase more than 25 lakhs) – Instructions issued – reg.

- Ref: 1 I.C.No.4516/F3/FO/TNJFU/2022 dt.24.11.2022 of the Finance Officer, TNJFU, Nagapattinam.
2 G.O.Ms.No.93, Finance (Salaries) Dept., dt.30.03.2023.
3 G.O.Ms. No.94, Finance (Salaries) Department dt.30.03.2023.

All University Officers are hereby informed that the purchase procedures under the Tamil Nadu Transparency in Tenders Rules 2000 with regard to calling of quotations issue of Limited Tender Notice and Open Tender Notice were communicated vide reference 1st cited. (Copy enclosed)

In this continuation of the above reference 1st cited, the following additional guidelines are issued for strictly adoption.

- 1 All tendering activities shall be done through Gem Portal/ Govt. web portal <https://tenders.gov.in>
- 2 Further the instructions issued in the reference 3rd cited shall be followed strictly.
- 3 If the cost of purchase value exceeds Rs.25.00 lakhs, the following Model Format of documents shall be followed uniformly and upload in GeM Portal / Govt. Tender Portal as the case may be.
 - i. Tender Notification
 - ii. Tender forms and conditions
 - iii. Specifications for the proposed equipment / works etc.,
 - iv. Special instructions and conditions
 - v. An undertaking for customer Bid / BOQ creation on GeM.


To


All University Officers /Head of the Departments / Stations

CC: PA to VC, TNJFU, Nagapattinam

Stock file / Spare


REGISTRAR i/c.,


07/11/2024


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